

Studio Orchestrations currently provides online tuition in the following subjects:

- Music Theory up to ABRSM Grade 5 [*taught by John Langley*]
- The Art of Arranging and Orchestration [*taught by Paul Campbell*]
- Sibelius (Notation Software) workflow and engraving [*taught by Paul Campbell or John Langley*]

One to one lessons are delivered via Zoom video call (password protected sessions) and are **45mins+ per session** (max. 1 hour per session). Zoom is free to download and use. Prior to commencing lessons, new students will be contacted to discuss their needs during a free, no obligation 10-15 minute consultation (also via Zoom). *Our Zoom tuition account is used exclusively for the purpose of and only during music lessons.*

After the provision of a free consultation, **all lessons must be prepaid** (currently via PayPal money request, emailed on agreement of the first scheduled lesson). Our current lesson rate is £25 for single lessons, or £100 for five lessons booked in advance.

When booking any music lesson, we will ask you to read and agree (via email) to the following terms and conditions:

Students under 18 years of age must provide written (email) consent from a parent or guardian before lessons can commence. Lessons must take place **in a room with an open door** and parents/guardians must provide that one of them or a trusted adult shall be **in the same premises** as the student while the lesson takes place. Any materials or communications sent to Studio Orchestrations in relation to the provision of our music lessons must only be sent directly from a parent or guardian and not from the student themselves. Informal contact with students under 18 on other platforms such as social media will be actively discouraged – nothing personal, of course. John and Paul have DBS (John) / AccessNI (Paul) checks available to parents/guardians on request, and they adhere to the Child Protection and Safeguarding guidelines issued by their respective trade unions (John – Musicians' Unions / Paul – Incorporated Society of Musicians). More information is freely available online.

Recording Lessons

We suggest you record your lessons to assist in your further learning after each session finishes. By commencing any online lesson, you agree and guarantee that the content of any recording made is *for your private learning use only and will not be shared* with third parties or appear in any social media or other platform, on or offline. If you choose not to record your lessons, we will do so for the safeguarding of both student and teacher. These recordings will not be shared with any third party and will be stored securely for a period of two weeks, after which they will be deleted automatically from our system. Taking part in lessons also assumes a mutual agreement that any recordings made can and will be deleted at the request of either party.

You can view our **Privacy Policy** on our website, at the address above. If you have any further queries, please email info@studio-orchestrations.com and we'll get back to you ASAP.

We hope you enjoy learning with us!

Paul & John
Partners, Studio Orchestrations